



**SCHOOL RECOMMENDED TIMELINE** *(Please try to complete the actions by the date indicated to insure participation by your sponsored students)*

August

- When administration returns to school – Contact the Rotary Club that sponsored Delegates the prior year to advise them of your interest in sending students to LEAD
- If your school has not participated before, please contact the LEAD Committee Chair (see below)
- Select a LEAD school contact person

September

- **September 10 – Select an equal number of boys and girls as Delegates (your Rotary Club will tell you how many are authorized) and one boy and one girl as Alternates**
- **September 15 – Delegates and Alternates must complete the online application**
- **September 20 – Collect the completed and signed Delegate and Alternate applications and make arrangements to give them to your Rotary Club representative**

October

- October 14-15 – LEAD Conference
- LEAD recognition meeting at your Rotary Club (students, parents, and school representatives are invited – coordinate with your Rotary Club)

**Jackie Cooper, Chair, Rotary District 5340 LEAD Committee**

**Website: [www.rotary5340lead.org](http://www.rotary5340lead.org) 760-815-3155 Email: [lead5340@gmail.com](mailto:lead5340@gmail.com)**